

FIG. 1

SERVER 100

CLIENT 102

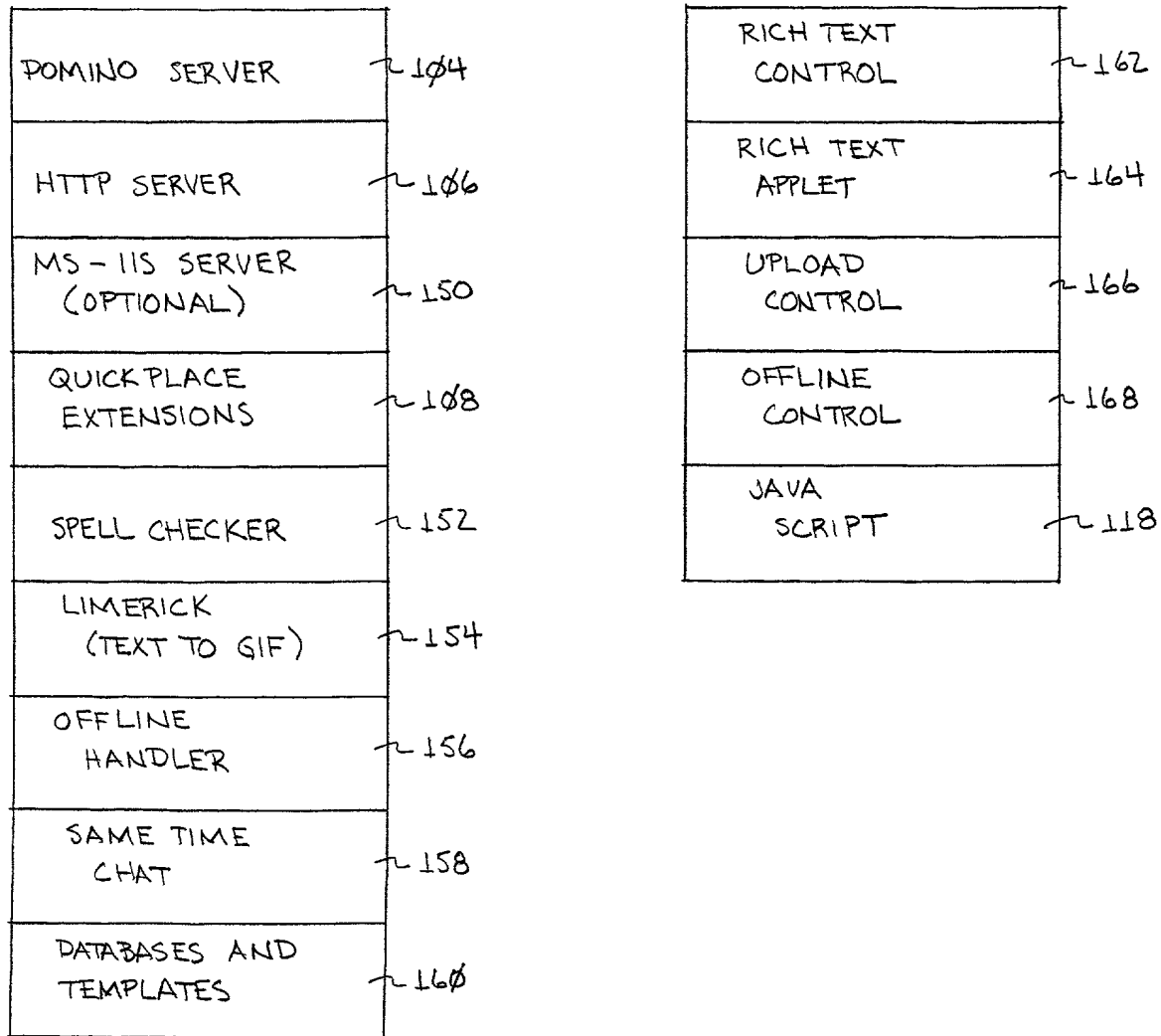


FIG. 2

172	PLACE	DIRECTORY	202	196	PLACE TYPE	DIRECTORY*	216
174	ROOM	DATABASE	204	198	ROOM TYPE	TEMPLATE	218
176	FOLDER	FOLDER VIEW	206	200	SKIN	NOTE	220
182	PAGE	NOTE	208	184	PLACEBOT	AGENT	222
190	MEMBER	NOTE	210				
178	FORM	NOTE	212				
180	FIELD	NOTE	214				

FIG. 3

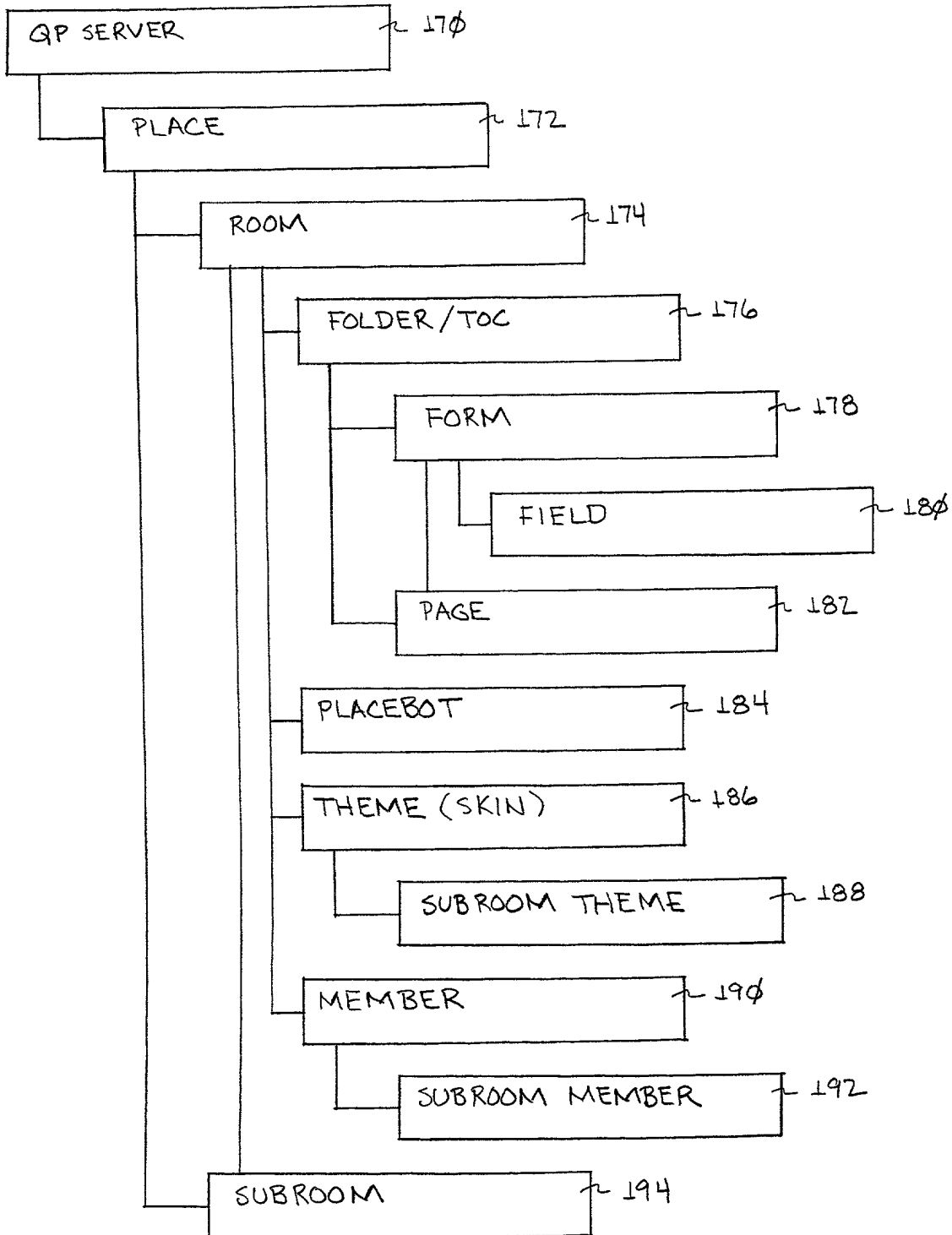


FIG. 4

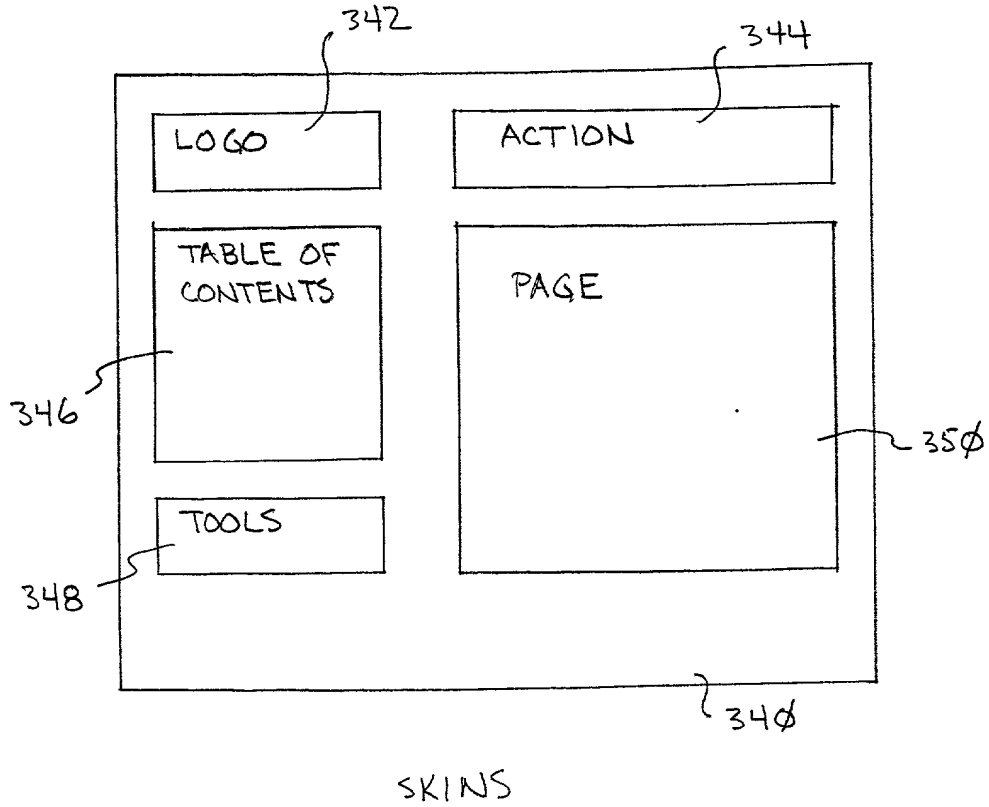


FIG. 5

6/25

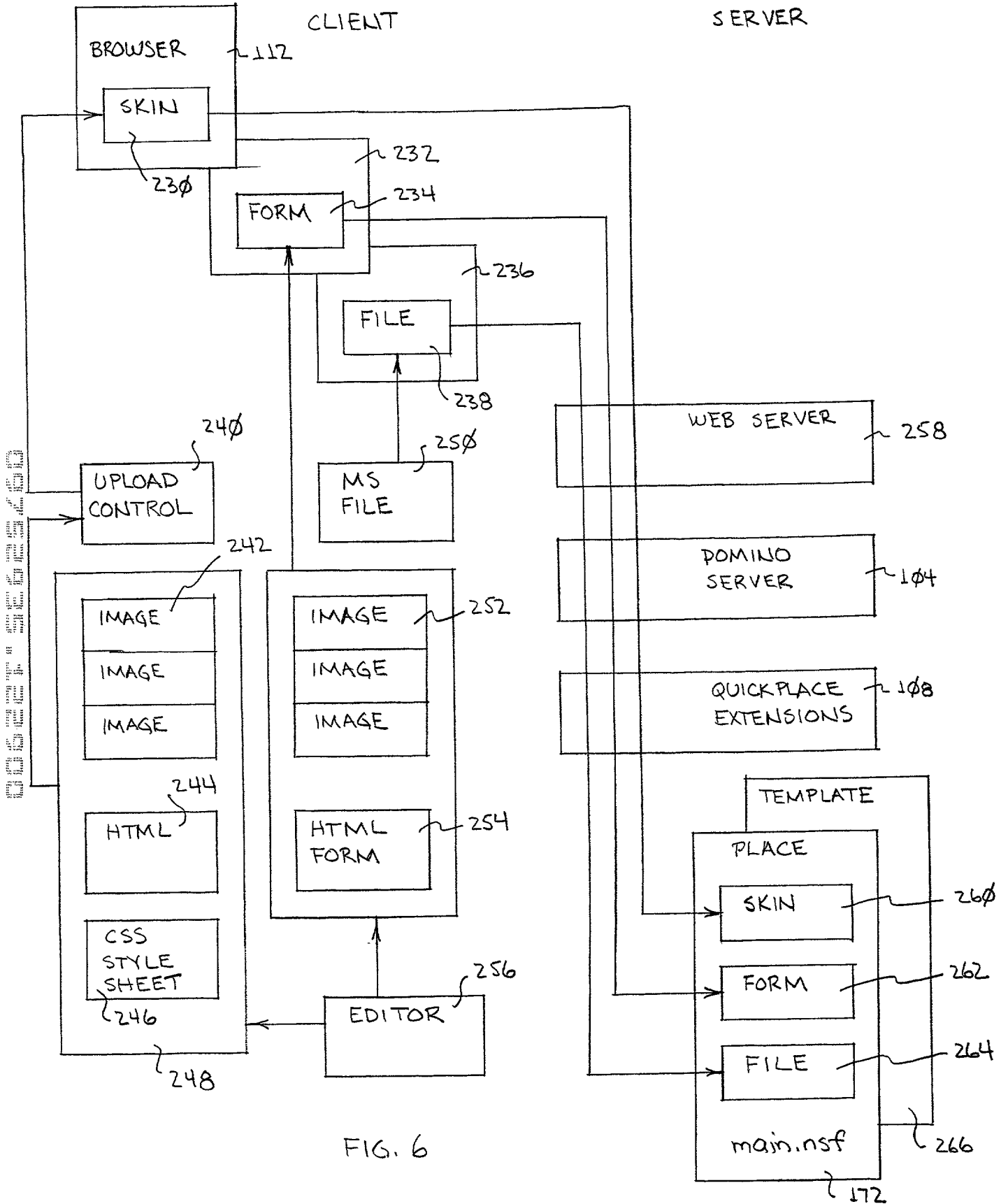


FIG. 6

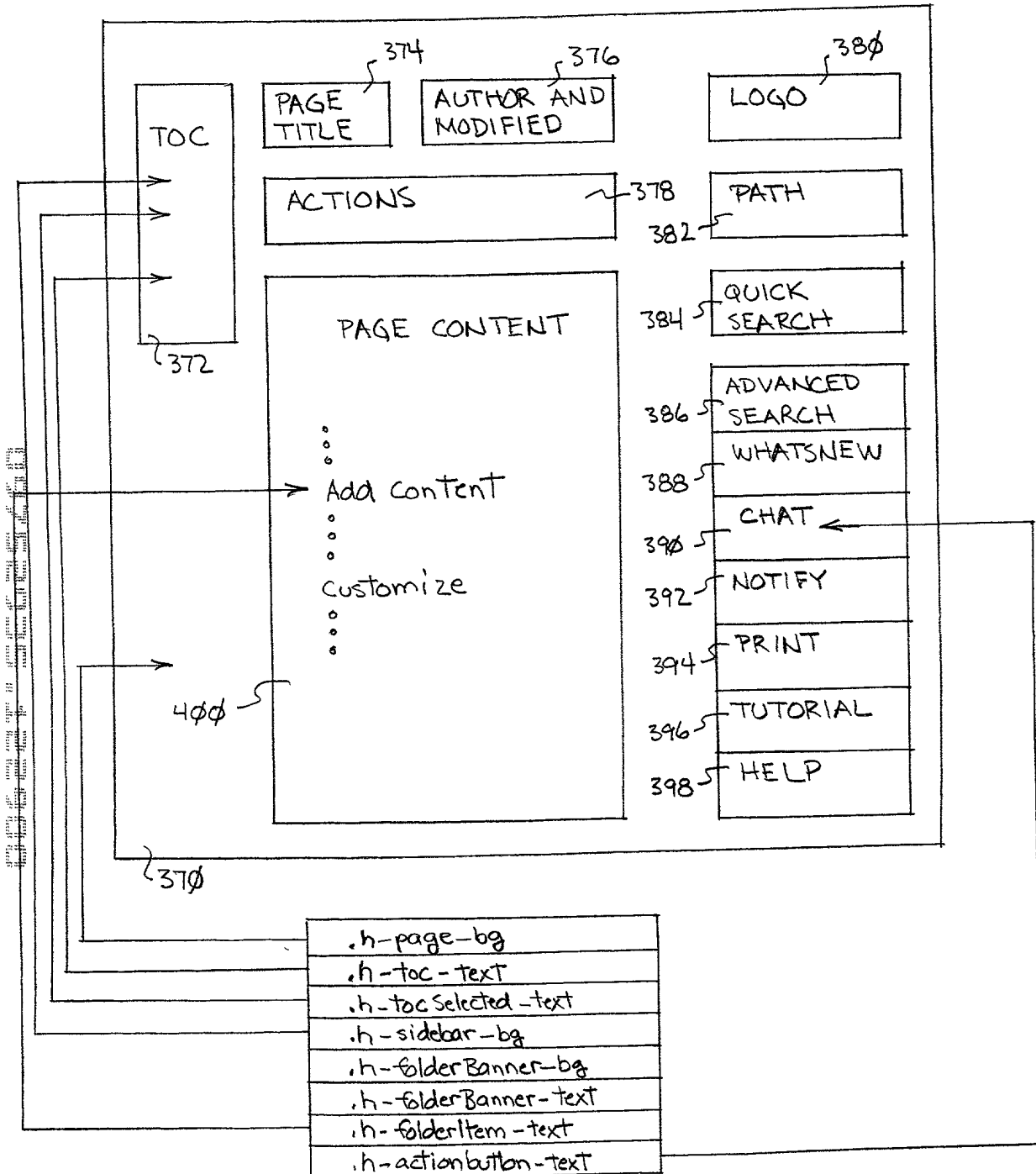


FIG. 7

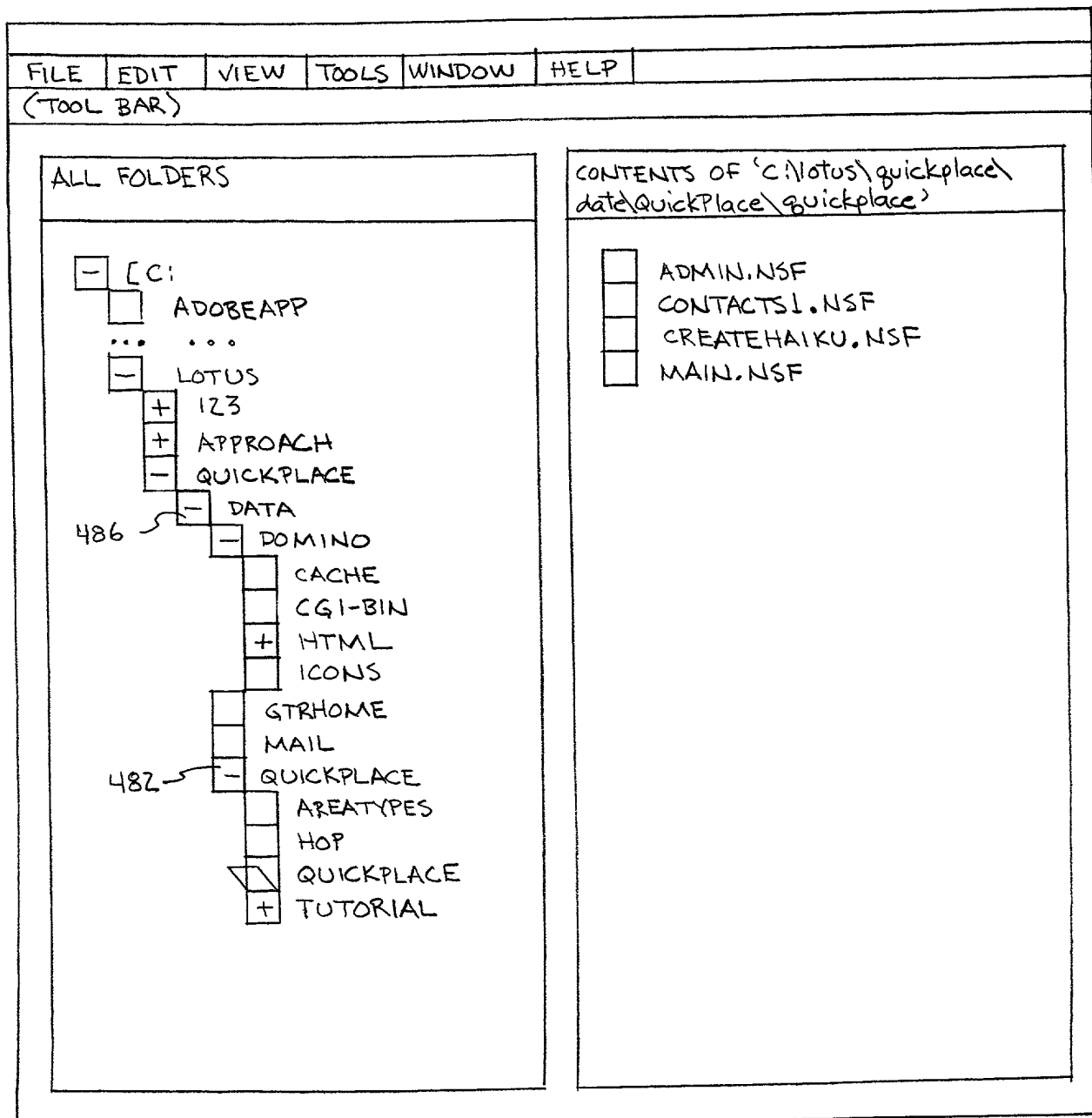


FIG. 8



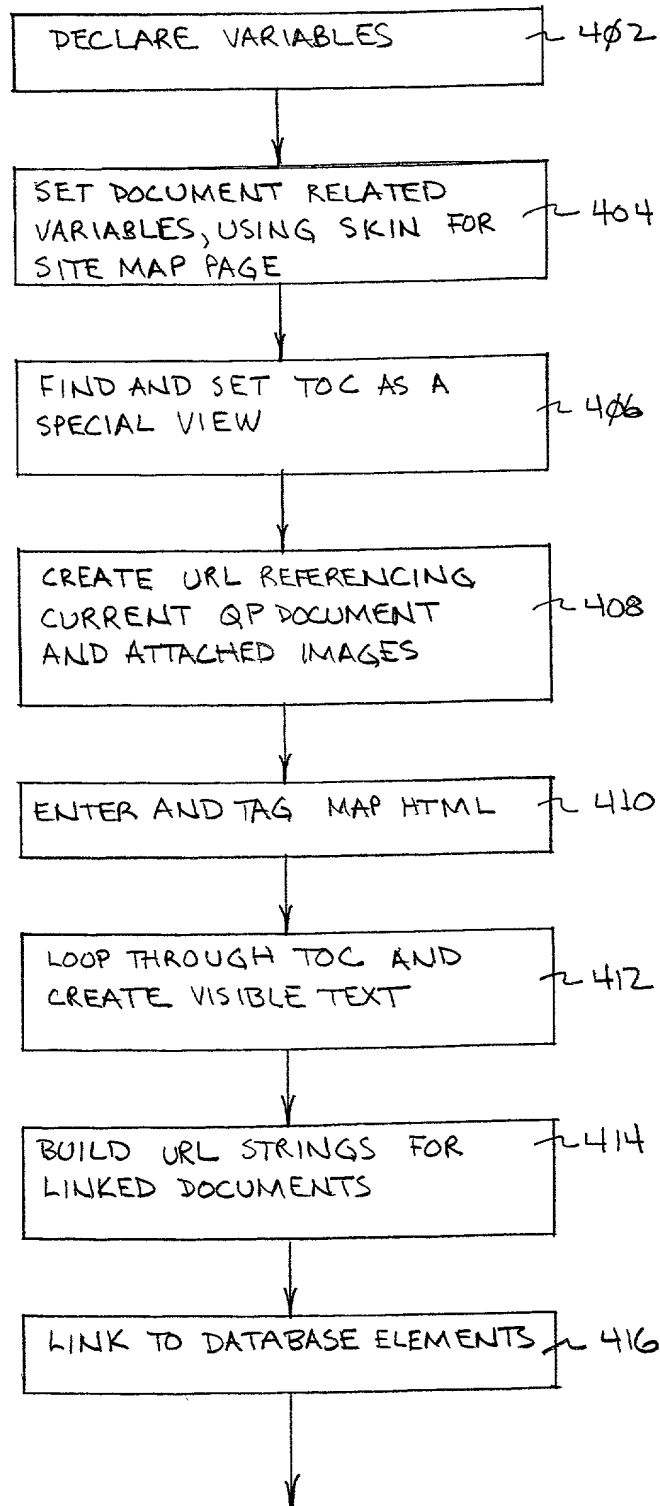


FIG. 9A

LOT9 2000 0030 US1  
10/25

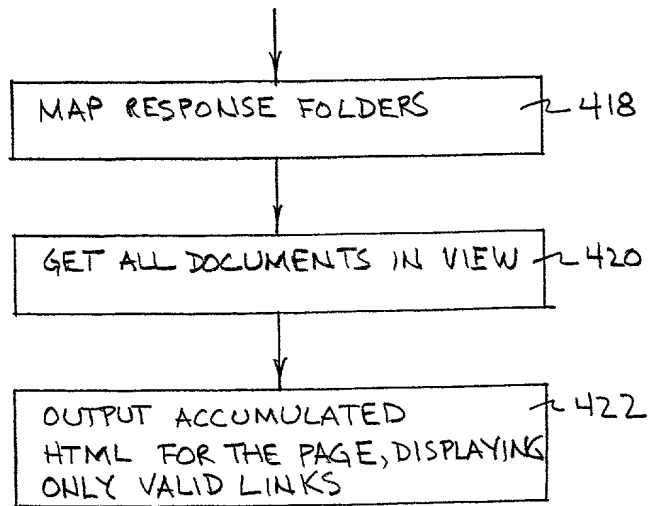


FIG. 9B

## QUICKPLACE

FILE	EDIT	VIEW	FAVORITES	TOOLS	HELP
------	------	------	-----------	-------	------

...	HOME	SEARCH	...	MAIL	PRINT	<del>EDIT</del>	DISCUSS
-----	------	--------	-----	------	-------	-----------------	---------

LINKS ☐ HAIKUTEAM ☐ QUICKPLACE-1 ☐ QUICKPLACE-QUICKPLACE ...

HOME:

NEW:

What would you like to create?

- ☒ PAGE. choose this to create a new page that can include rich formatted text, images, and file attachments
- ☐ IMPORTED PAGE. Choose this to create a new page using the contents of an existing file that is on your computer.
- ☐ CALENDAR PAGE. choose this to create a new calendar entry.
- ☐ MICROSOFT WORD 2000 PAGE. Choose this to create a page using Word 2000.
- ☐ MICROSOFT POWERPOINT 2000 PAGE. Choose this to create a page using PowerPoint 2000.
- ☐ ALL DAY EVENT
- ☐ STATUS REPORT. Please use this for weekly status reports
- ☐ ACTION ITEM

416

414

412

Click the NEXT button below when you are finished filling out this form.

NEXT

BACK

418

408

FIG. 10

LOT9 2000 0030 US1  
12/25

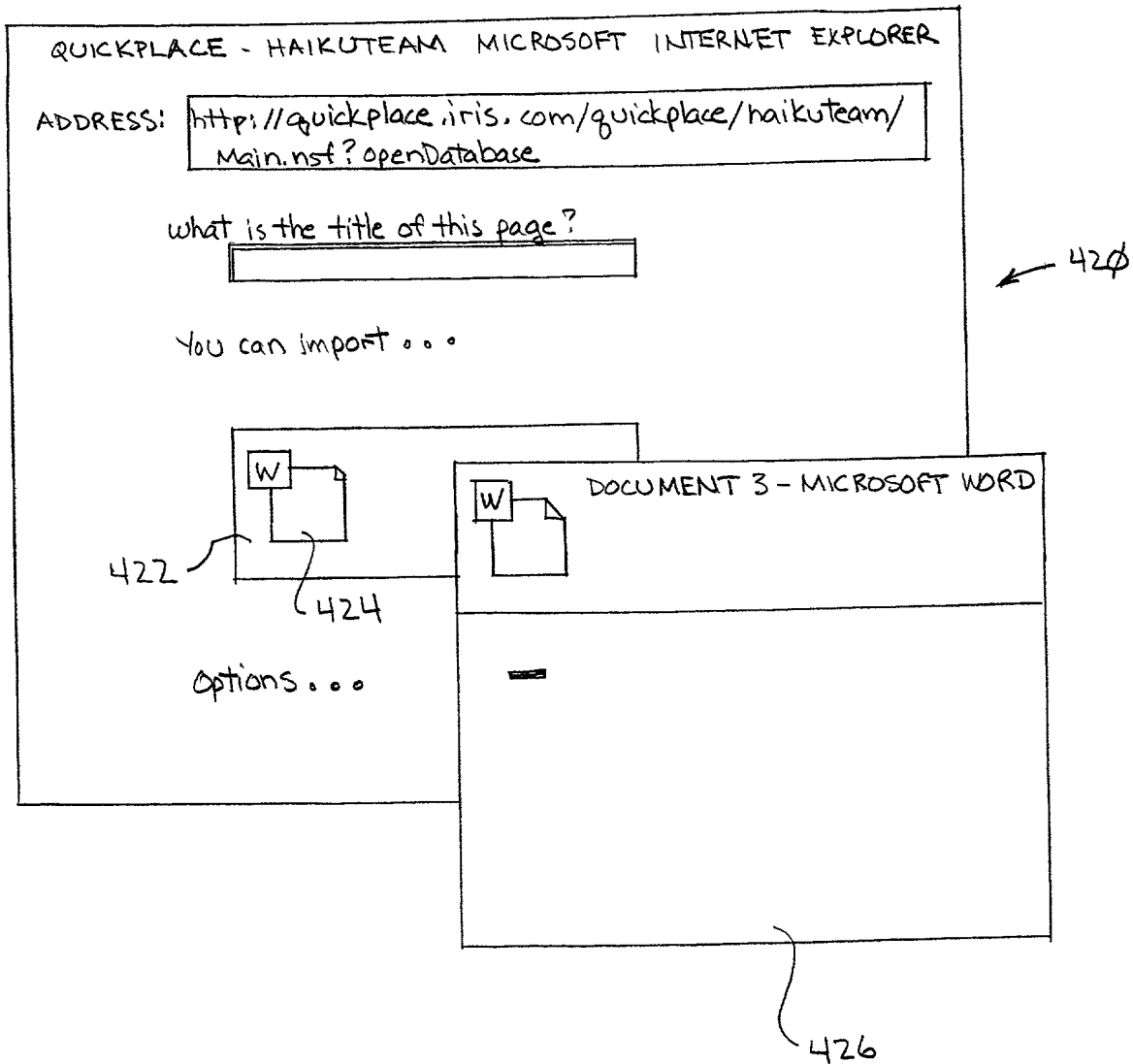


FIG. 11

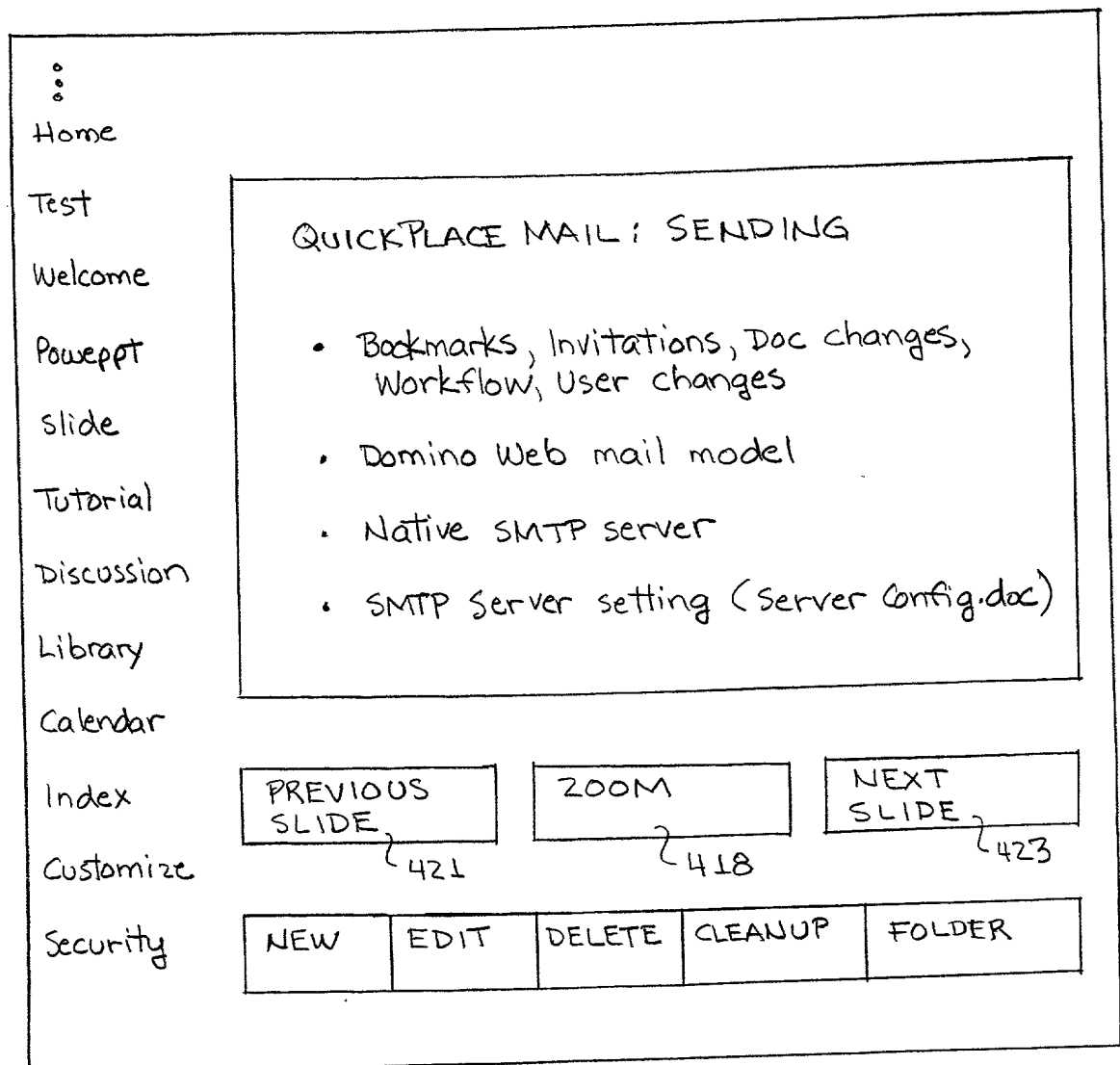


FIG. 12

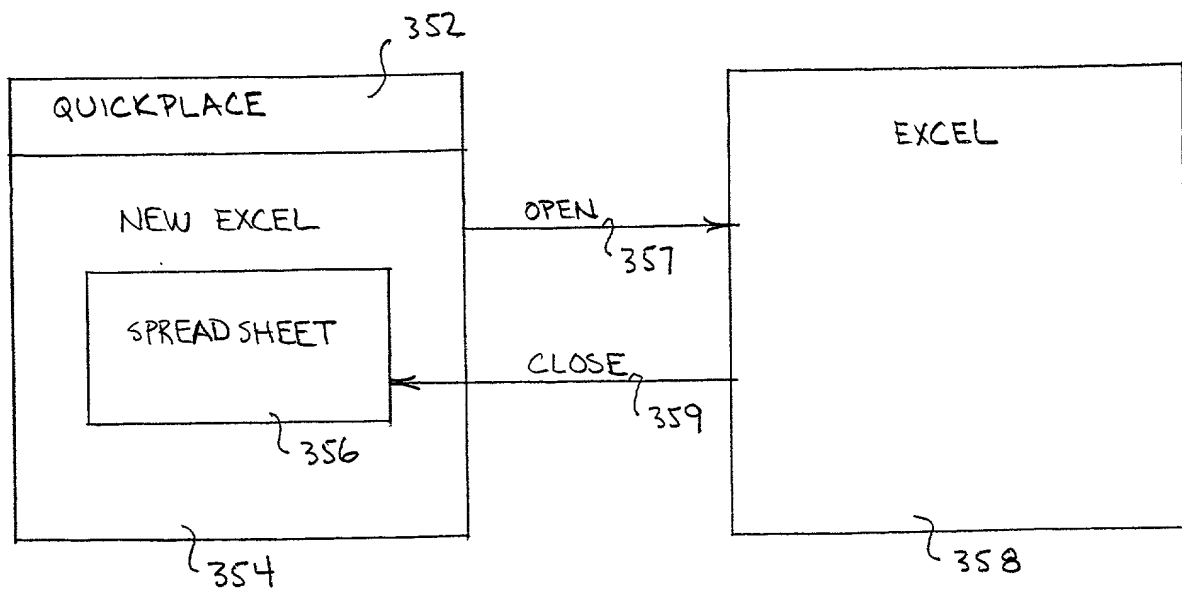


FIG. 13

15/25

ADDRESS: <http://quickplace.iris.com/QuickPlace/presentation/main.nsf?OpenDB&Login>

HOME  
PRESENTATION  
WELCOME  
WHAT IS QP  
ARCHITECTURE  
INSTALL  
ADMIN  
OFFLINE  
SERVER  
CLIENT  
BUILD PROCESS  
TROUBLESHOOT  
TOOLS  
INDEX

CUSTOMIZE

SECURITY

346

## NEW FORM

What is the title of this form?

442

FIELDS. What fields would you like to include in this form?

ADD...  
MODIFY...  
REMOVE...  
REORDER...

Title

WORKFLOW. Do you want pages created with this form to be reviewed before being published?

MODIFY...

Standard Workflow

432

BASED ON A MICROSOFT OFFICE OR LOTUS SMARTSWEET DOCUMENT. Choose an office or SmartSuite document to use for editing pages created with this form.

⊕ ⊗ ⊕ ⊖ ⊕

434

☒ SCHEDULE.XLS

436

Do you want pages created with this form to always be placed in a specific folder?

—No specific folder—



444

You can optionally provide a fuller description of the form:

Click the DONE button below when you are finished filling out this form.

446

DONE

CANCEL

448

430

FIG. 14

...

HOME

TUTORIAL

DISCUSSION

LIBRARY

CALENDAR






INDEX


CUSTOMIZE

SECURITY

### ATTACHMENT OPTIONS

PRECREATED ATTACHMENTS, You can select files to automatically be attached to every new page created with this form by clicking on the folder icon below.

     434

 452  
XYZ.DOC

Attachments will now be able to be added to pages created with this form.

Click the NEXT button below when you are finished filling out this form.

NEXT

BACK

450 →

FIG. 15



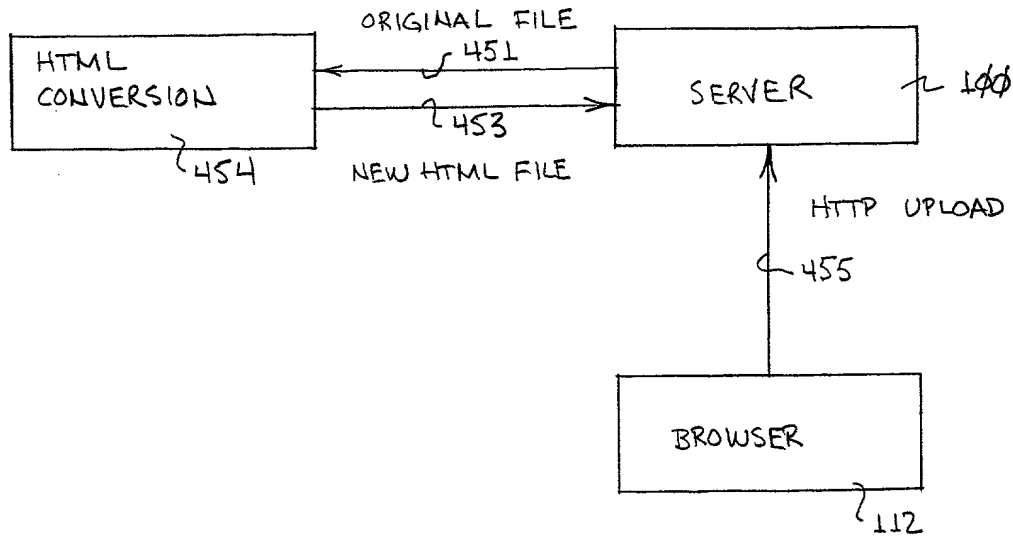


FIG. 16



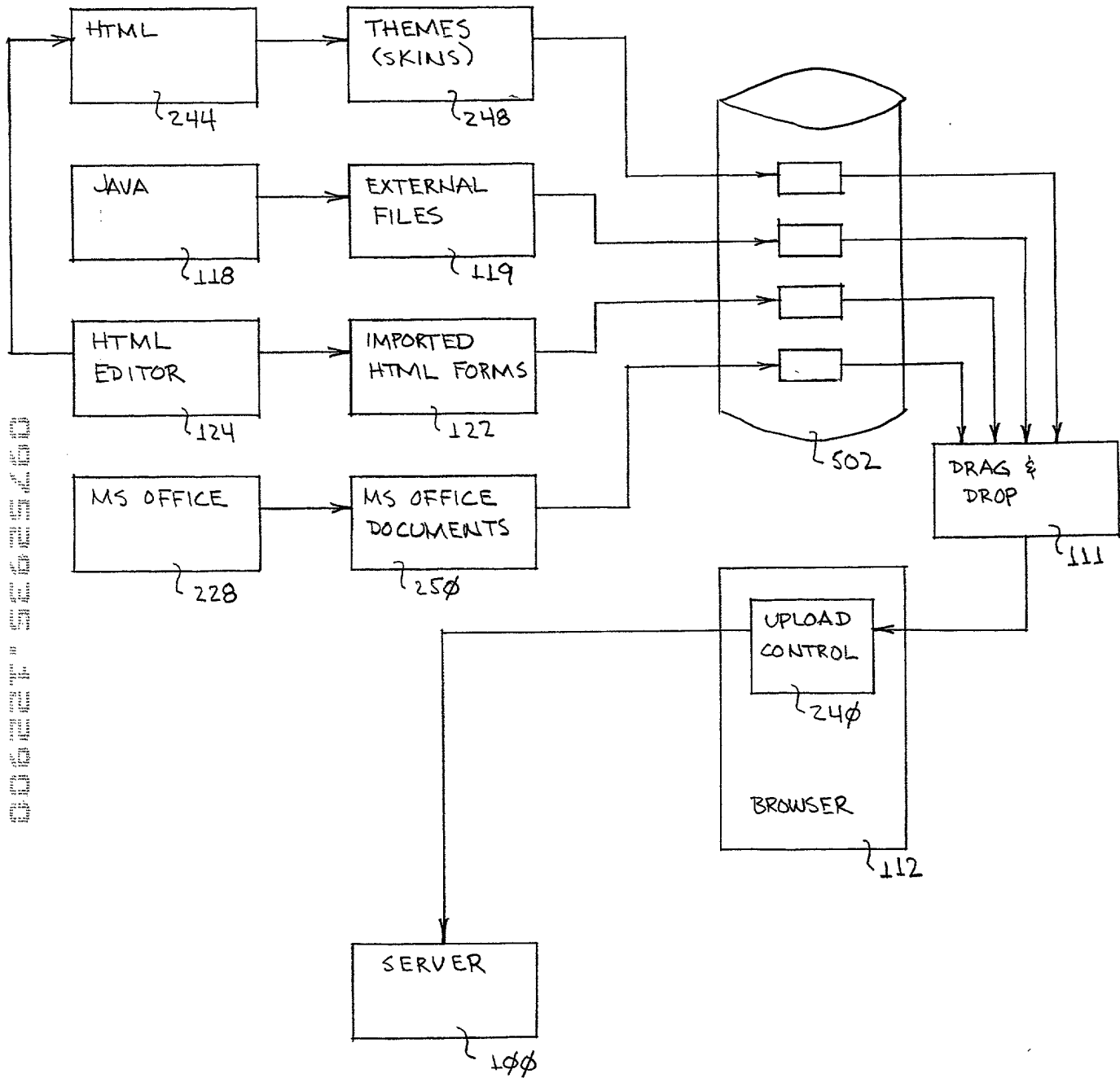


FIG. 21

TASK PAGE: TIMELINE (WEEKS)

charlie 10/18/99 - 09:28 AM

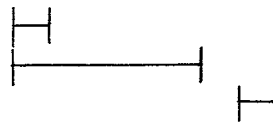
ALL TASKS	MILESTONES	TO DO	SCALE:   DAYS   <u>WEEKS</u>   MONTHS
-----------	------------	-------	---------------------------------------

← 5φ8

TASK

MARCH                      APRIL  
24   3 10 17 24 31 6 13 20 27 3   . . .

Take suit to cleaners  
Test Quickplace 5.0  
Review QP 6.0 Specs  
QP Gold deadline  
Recipe  
View autumn leaves

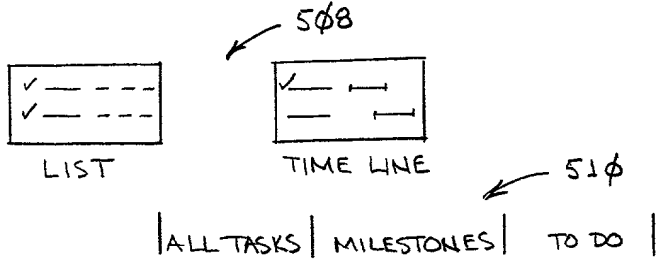


- no start date or due date -

5φ6

FIG. 23

TASK PAGE: LIST VIEW  
Charlie 09/20/00 05:23 PM



TASK	CATEGORY	START DATE	DUE DATE	ASSIGNED TO
Take suit to cleaners	Priority 1		12/1/2000	Mr. Big
✓ Test Quick Place 5.0	Priority 1	10/1/2000	12/1/1999	
Review QP 6.0 specs	Priority 2		8/12/2001	
✓ QP Gold deadline	Milestone		11/23/2000	
Recipe	Other			

506

FIG. 22

22/25

TASK FIELD GROUP - READ SCENE STATE

Charlie 10/18/00 9:42 A.M.

This is the read scene state for tasks that are not milestones :

Task information :

Assigned to :	Cathy
Status :	Incomplete
Due date :	12/23/00
Start date :	12/22/00
Category :	Project X
Who can edit this task :	Cathy, Jolio

FIG. 24

<p>MILLENNIA</p> <ul style="list-style-type: none"> <li>• Welcome</li> <li>• Foyer Discussion</li> <li>• Millena's Room</li> <li>• CapMan Room</li> <li>• The Rock's Room</li> <li>• Acquisition Cal</li> <li>• Library</li> <li>• <b>Customize</b></li> <li>• Members</li> </ul>	<p>MERGERS_ ACQUISITIONS</p> <p>Back    Next    Help</p> <p>FORM WORKFLOW</p> <p>WORKFLOW: By setting the workflow for a form, you can route pages to specific members and ... as the page is being published</p> <p>WHAT TYPE OF WORKFLOW SHOULD THIS PAGE HAVE?</p> <p>514 <input checked="" type="radio"/> No special workflow,...</p> <p>515 <input type="radio"/> Simple submit,...</p> <p>516 <input type="radio"/> Editor-in-chief,...</p> <p>517 <input type="radio"/> Approval cycle,...</p> <p>518 <input type="radio"/> Multiple editors,...</p> <p>CLICK THE NEXT BUTTON BELOW WHEN YOU ARE FINISHED FILLING OUT THIS FORM,</p> <p><b>NEXT</b></p>
---	--

512

FIG. 25

The diagram illustrates a software interface for 'MILLANIA'. On the left is a sidebar with a 'CUSTOMIZE' button. The main window displays a 'MERGERS\_ACQUISITIONS' dialog box. At the top of the dialog are 'Cancel', 'Done', and 'Help' buttons. Below these is a 'NEW FORM' section with six numbered steps:

1. 'What is the title of this form?' with a text input field. A bracket labeled '528' spans this step and the next.
2. 'What fields would you like to be included in this form?' with a list of buttons: 'ADD', 'MODIFY', 'REMOVE', and 'REORDER'. A bracket labeled '528' is next to the 'ADD' button. To the right is a large empty rectangular box. A bracket labeled '442' spans this step and the next.
3. 'Workflow: Do you want pages created with this form to be reviewed before being published?' with two radio buttons: 'MODIFY' and 'STANDARD WORKFLOW'. A bracket labeled '526' is next to the 'MODIFY' button.
4. 'Do you want pages created with this form to be placed in a specific folder?' with a dropdown menu showing '— no specific folder —' and a downward arrow. A bracket labeled '444' is next to the dropdown.
5. 'You can optionally provide a fuller description of this form.' with a text input field. A bracket labeled '446' is next to the input field.
6. 'Click DONE button above when you have finished filling the form.'

A bracket labeled '522' is at the bottom right of the dialog box.

FIG. 26



1-111

MILLENNIA

•

•

•

CUSTOMIZE

MERGERS\_ ACQUISITIONS

Cancel Done Help

NEW FORM

1. What is the title of this form? 528

2. Template Document. Select the Microsoft Word, Excel, or PowerPoint document to use as a page template by clicking the folder icon below, and selecting the desired file. You can also drag a file from your desktop.

BROWSE 524

248

Document status:  
Drag a document into this area. Click BROWSE to select one.

3. WORKFLOW. Do you want pages created with this form to be reviewed before published?

526

MODIFY Standard Workflow

4. Do you want pages created with this form to always be placed in a specific folder?

444

No specific folder

5. You can optionally provide a fuller description of the form.

446

6. click DONE when you are finished.

FIG. 27